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TRADE AND DEVELOPMENT BOARD
Standing Committee on Developing
Services Sectors: Fostering
Competitive Services Sectors in
Developing Countries: SHIPPING
First session
Geneva, 2 November 1992
Item 2 of the provisional agenda

ADOPTION OF THE AGENDA AND ORGANIZATION OF WORK

Provisional agenda, annotations to the provisional agenda and suggestions for the organization of the work of the Committee

Note by the UNCTAD secretariat

I. PROVISIONAL AGENDA

1. Election of officers

2. Adoption of the agenda and organization of work

3. Establishment of the work programme of the Standing Committee on Developing Services Sectors: Fostering Competitive Services Sectors in Developing Countries: Shipping

4. Provisional agenda for the second session of the Standing Committee (Shipping)

5. Other business

6. Adoption of the report of the Standing Committee (Shipping) to the Trade and Development Board.

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II. ANNOTATIONS TO THE PROVISIONAL AGENDA

Item 1: Election of officers

Rule 18 of the rules of procedure of the main Committee of the Trade and Development Board states that: "At the commencement of the first meeting of each regular session, the Committee shall elect a Chairman, five Vice-Chairmen and a Rapporteur from among the representatives of its members. These officers shall constitute the Bureau of the Committee. In electing the officers, due account shall be taken of the need to ensure an equitable geographical distribution". Moreover, rule 19 indicates that "the Bureau of the Committee shall consist of seven members, including four members from Groups A and C combined, two members from Group B and one member from Group D, referred to in the annex to General Assembly resolution 1995 (XIX) as amended".

Item 2: Adoption of the agenda and organization of work

The Standing Committee may wish to adopt the provisional agenda, as set out in section I above. Section III and the Annex to this note contain suggestions for the organization of the work of the Committee.

Item 3: Establishment of the work programme of the Standing Committee on Developing Services Sectors: Fostering Competitive Services Sectors in Developing Countries: Shipping

Document: "Draft programme of work of the Standing Committee on Developing Services Sectors: Fostering Competitive Services Sectors in Developing Countries: Shipping" (TD/B/CN.4/4).

This document is intended to assist the Standing Committee in its deliberations to determine the elements and priorities of its programme of work. The draft programme is based on the orientations and principles decided upon at UNCTAD VIII and incorporated in the terms of reference of the Standing Committee adopted by the Trade and Development Board at the second part of its thirty-eighth session. It equally reflects major issues identified by the secretariat and set forth in chapter II.A. of the document, as well as recommendations of various groups of experts which have been convened since June 1990 and which specifically addressed the issue of possible future work of UNCTAD in the field of shipping, ports and multimodal transport.

Item 4: Provisional agenda for the second session of the Standing Committee (Shipping)

In accordance with rule 8 of the rules of procedure of the main Committees, the secretariat will submit during the session a draft provisional agenda and a proposal for the convening of the second session of the Standing Committee (Shipping).

Item 5: Other business

Item 6: Adoption of the report of the Standing Committee (Shipping) to the Trade and Development Board

The report of the Standing Committee (Shipping) will be submitted to the Trade and Development Board at the second part of its thirty-ninth session.

III. SUGGESTION FOR THE ORGANIZATION OF WORK

Pursuant to a decision taken by the Trade and Development Board at the second part of its thirty-eighth session, the Standing Committee's session on shipping is scheduled for five working days, from 2 to 6 November 1992. The session will commence on Monday, 2 November at 11.00 hrs.

Throughout the session, facilities will be available for two simultaneous meetings with interpretation, both in the morning and in the afternoon. Normal meeting hours are from 10.00 a.m. to 1.00 p.m. and from 3.00 p.m. to 6.00 p.m. Limited facilities for group meetings will be available on request.

Regarding the organization of work, it is suggested that the Committee, after a general debate with general statements, may wish to convert the plenary session into an informal sessional meeting.

It is suggested that the informal sessional meeting would have the same Bureau as the Standing Committee.

It would expedite the work of the Standing Committee if written proposals could be submitted as early as possible during the session. The Committee may wish to establish a deadline for the submission of written proposals.

A tentative schedule of meetings, drawn up on the assumption that plenary will be converted into an informal sessional meeting, is shown in the Annex.

Annex

TENTATIVE SCHEDULE OF MEETINGS

Monday, 2 November 11.00 a.m. (plenary)	Item 1: Election of officers Item 2: Adoption of the agenda and organization of work Item 3: Work Programme on the Standing Committee on Developing Services Sectors: Fostering Competitive Services Sectors in Developing Countries: Shipping
Tuesday, 3 November 10.00 a.m. (sessional meeting)	Item 3: Work programme ... (continued)
Wednesday, 4 November 10.00 a.m. (sessional meeting)	Item 3 (continued)
Thurdsay, 5 November until noon (sessional meeting)	Item 3 (continued)
Friday, 6 November (p.m.) (plenary)	Item 3 (concluded) Item 4: provisional agenda for the second session of the Standing Committee (Shipping) Item 5: Other business Item 6: Adoption of the report

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